

# RESERVATION TERMS AND CONDITIONS

The lessor accepts no liability for damage related to theft, embezzlement, or loss of items located in the rented space. These items remain in the rented space at the risk of the owner and/or interested party.

## Notify us of changes in the number of people

The number of persons can be communicated up to 5 working days before the reserved date. You can make changes to the number of persons up to a maximum of 10% of the original number of persons reserved up to one day before arrival. We will charge you for this specified number of persons. If there are more guests present, we will charge for the number of guests present.

## Cancellation

Room reservations can be cancelled free of charge up to 4 weeks before the reserved date. If the reservation is cancelled after this date, the following rates will be charged:

- For cancellations within 4 weeks of the reserved date: 60% of the reservation value
- For cancellations within 2 weeks of the reserved date: 85% of the reservation value
- For cancellations within 1 week of the reserved date or in case of a no-show: 100% of the reservation value

Cancellations can only be communicated to us in writing, after which you will receive a confirmation with a cancellation number from us.

All our reservations are subject to the 'Uniform Conditions for the Hotel and Catering Industry' (U.V.H.). We can send you a copy on request.

There are no restrictions on increasing the number of people during your meeting. Increasing the number of people is possible based on the maximum capacity of the reserved room.

If the number of guests increases, please let us know as soon as possible so that we can inform you of the options in good time.

## Bijzonderheden

We kindly request that you coordinate the reserved setup with the contact person, trainer, or course leader present on location. We hope this will help prevent delays or problems. We use a wireless connection to the screen via Airtame, but an HDMI connection is also available.

We can, of course, cater for vegetarian or other dietary requirements. Please let us know at least 24 hours before your meeting.



VAN DER VALK  
HOTEL TEXEL - DE KOOG

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## Parking and charging:

We have our own car park, which you can use free of charge. The car park is paved and accessible 24 hours a day. You can also use our car park to charge your electric car.

## Invoice details

The company details in the header of this booking confirmation will be used when preparing the invoice. If these details are incorrect, please provide us with the correct details. If a cost centre needs to be stated on the invoice, please let us know. We would like to receive this information no later than one working day prior to your meeting.

## Credit policy

To ensure correct processing of the invoice, we kindly request that you return the completed 'debtor number application' form to us. If it is not possible to create a debtor number, we kindly request that you pay 100% of the reservation value in advance of your meeting. You can pay these costs via a payment link that we will send you in due course.

